## MADISON STREAM TEAM WATER QUALITY MONITORING PROJECT SAMPLING AND ANALYSIS PLAN

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## Introduction

This document constitutes the Sampling and Analysis Plan (SAP) for the completion of water quality sampling for seven creeks (Jack, Moore's, O'Dell, Blaine Spring, South Meadow and North Meadow Creeks and the West Fork of the Madison) in the Upper Madison TMDL planning area in Madison County Montana (Figure 1). This effort was initiated to increase education and outreach opportunities specific to water quality in the Madison Watershed. The supporting organizations recognize the value of collecting baseline water quality and quantity data on impaired waterways, specifically if the data is recognized as credible and useful for the pre-TMDL planning process.

## **Project Objectives**

The goals of the project are:

- To increase community engagement in water resources and data collection to enhance understanding of local water resources.
- To increase volunteer capacity to participate in the upcoming TMDL process.
- To collect baseline data that will be useful to the TMDL process.
- To foster a communication network between data collectors and land managers.

Through the collection of water quality data, the project will provide the following products or opportunities:

- Annual report containing data from current year with comparisons to data collected in previous years. Baseline conditions will be established by noting any extremes or incidences of exceedences of state standards. Annual report will be made publically available at the Madison Conservation District website.
- Report will contain discussion on water quality changes between stations and changes between years. This will provide opportunities to update engaged landowners and outreach to new landowners that may be influencing water quality conditions at specific sites.
- Summary of preliminary findings of the Madison Stream Team project will be presented to the general public and other pertinent audiences following the field season.

# **Sampling Design**

The list of streams on the 303d list in the Madison TMDL planning area (Figure 1) was evaluated and streams in proximity to the volunteer base were selected for monitoring. Five of the sixteen streams on the 303d list were originally selected for the monitoring program in 2010 with the addition of Blaine Spring Creek in 2012. Three sample sites were selected on each stream with consideration of accessibility and distribution from headwaters to mouth. The sampling schedule is focused between June and September and is largely influenced by the availability of volunteers, many of whom reside in the watershed only during the summer months.

In 2014, the sampling locations on Jack Creek were combined with the efforts of the Madison Stream Team. Ongoing since 2006, the Jack Creek water monitoring effort has been similar in its locally led format. The Jack Creek project has a large focus on youth education programs, because of the ease of access provided by this local stream. There are 7 sampling location on Jack Creek, from the upper headwater region to the region of the confluence with the Madison River.

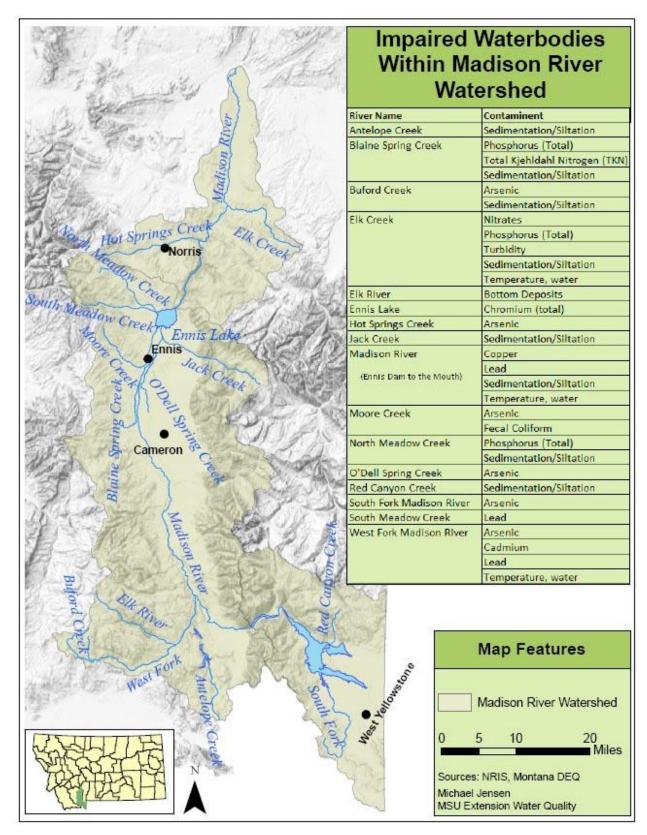


Figure 1: Madison TMDL Planning Area stream segments on the MT DEQ 303d list.

Data collection activities to be conducted at each site on each sample date are outlined in tabular format in the separate SOP. On each visit to each site for each stream, collection will include; data from YSI 556 meter (air and water temperature, pH, specific conductance, and dissolved oxygen), discharge, photo point monitoring, and turbidity. Pebble counts and nuisance algae photos will occur at each site on each stream once per year during low flow (July and August respectively). Water samples will be collected for chemical analysis on Jack, Moore, O'Dell, South and North Meadow Creeks, Blaine Spring Creek, and the West Fork of the Madison. It should be noted that no data collection will occur on the two uppermost sites on Odell Creek in 2014. These include: OD-RST; and OD-GRNG

Lab analysis in 2014 will include; total persulfate nitrogen, total phosphorus, and nitrate plus nitrite. Quality assurance and quality control measures (blank and duplicate samples) will be collected during the July sampling events. Samples will be collected at all sites along all streams at each site visit, except Jack Creek which will be collected at the lower 3 sites only. A detailed outline of the parameters which are to be analyzed at each site is presented in Table 1.

Stream	July	August	September
OʻDell	Discharge, Field meter, T Tube, Pebble Count, Nutrients, QAQC	Discharge, Field meter, T Tube, Rock Chlorophyll photo, Nutrients	Discharge, Field meter, T Tube, Nutrients
Blaine Spring Creek	Discharge, Field meter, T Tube, Pebble Count, Nutrients, QAQC	Discharge, Field meter, T Tube, Rock Chlorophyll photo, Nutrients	Discharge, Field meter, T Tube, Nutrients
West Fork	Discharge, Field meter, T Tube, Pebble Count, Nutrients, QAQC	Discharge, Field meter, T Tube, Rock Chlorophyll photo, Nutrients	Discharge, Field meter, T Tube, Nutrients
South Meadow	Discharge, Field meter, T Tube, Pebble Count, Nutrients, QAQC	Discharge, Field meter, T Tube, Rock Chlorophyll photo, Nutrients	Discharge, Field meter, T Tube, Nutrients
North Meadow	Discharge, Field meter, T Tube, Pebble Count, Nutrients, QAQC	Discharge, Field meter, T Tube, Rock Chlorophyll photo, Nutrients	Discharge, Field meter, T Tube, Nutrients
Moore's Creek	Discharge, Field meter, T Tube, Pebble Count, Nutrients, QAQC	Discharge, Field meter, T Tube, Rock Chlorophyll photo, Nutrients	Discharge, Field meter, T Tube, Nutrients
Jack Creek	Discharge, Field meter, T Tube, Pebble Count, Nutrients, QAQC	Discharge, Field meter, T Tube, Rock Chlorophyll photo, Nutrients	Discharge, Field meter, T Tube, Nutrients

#### Table 1: Parameters to be analyzed by stream during 2014.

Table 2: Sample site IDs, names, coordinates and descriptions.

Site ID	Site Name	Latitude	Longitude	Site Description
MST-MC-BRK	Bricker	45.338583	-111.737733	Southeast boundary of Bricker (BRK) property.
MST-MC-GOG	Goggins	45.3787	-111.721883	Southern boundary of Valley Garden property at fence line of Goggins (GOG) property
MST-MC-CNF	Confluence	45.406833	-111.709983	Upstream of confluence (CNF) with Fletcher Channel of Madison River
MST-MC-IRS	Irrigation Springs	45.379317	-111.7254	Unnamed Tributary (UT) to Moore Creek flows consisting of spring and irrigation return flows irrigator spring(IRS)
MST-NM-FSCG	Forest Service Campground	45.52977	-111.85362	At USFS primitive campground (FSCG) near FS Road 6360.
MST-NM-HAM	Hamilton	45.470783	-111.7723	Approx. 200' upstream of bridge on Hamilton (HAM) Ranch
MST-NM-MLL	Meadow Lake Lodge	45.4461	-111.713883	Near confluence with Ennis Lake, south of Meadow Lake Lodge (MLL) main house
MST-OD-RST	Restoration	45.260567	-111.7324	Directly above steel bridge on Granger Ranch. Restoration Area (RST)
MST-OD-GNGR	Granger	45.331783	-111.726917	1 mile in from highway 287 on ranch access road, on Granger Ranch (GNGR)
MST-OD-RVL	Rainbow Valley Lodge	45.34141	-111.71658	Upstream of HWY 287 at Rainbow Lodge Fishing Access site.
MST-OD-VGR	Valley Garden Ranch	45.3639	-111.706967	Near southern boundary of FWP land on Valley Garden Ranch (VGR) Fishing Access Site
MST-SM-FS	Forest Service	45.455117	-111.855	Near USFS (FS) campground, 100'upstream of bridge.
MST-SM-EDC	Endecott	45.450967	-111.747217	200' upstream of bridge on Endecott (EDC) Ranch.
MST-SM-CR	Crumley Ranch	45.444024	-111.719009	Near confluence with North Meadow Creek, 40' upstream of culvert inlet on county road accessed through Crumley Ranch (CR).
MST-WF-FSRD	Forest Service Road	44.803067	-111.616800	Approx. 7.5 miles from highway 287, forest service road (FSRD)
MST-WF-CMP	Campground	44.848617	-111.582833	Adjacent to Smith Lake outflow campground (CMP).
MST-WF-CNF	Confluence	44.8884	-111.581717	Approx. 200' upstream of confluence (CNF) adjacent to USFS access road.
MST-BS-SB	Spring Box	45.222236	-111.794206	Inside Spring Box (creek source) on Ennis National Fish Hatchery grounds
MST-BS-HW	Hatchery Weir	45.21515	-111.79153	Just south of Hatchery Buildings. Stream will already have passed through hatchery
MST-BS-AR	Alton Ranch	45.24539	-111.76152	Just downstream of culvert crossing Blaine Spring Creek on Alton Ranch
MST-BS-DA	Dok Arvanites	45.27176	-111.76354	Property boundary for Dok Arvanites' land
JC-JCR	Jack Creek Ranch	45.37519	-111.69392	Less than 1 mile upstream from confluence with Madison River
JC-CY	Canyon	45.35646	-111.58602	Directly upstream from former USGS gaging station.

Site ID	Site Name	Latitude	Longitude	Site Description
JC-CG	Campground	45.34662	-111.5295	Directly upstream from end of public access
				section of Jack Creek Road.
JC-SSR	South Side	45.33051	-111.47578	Downstream of private ownership, upstream
	Road			of South Fork of Jack Creek.
JC-MC	Moonlight	45.33169	-111.42036	Reference site located above Jack Creek road.
	Creek			
JC-MR	Madison Road	45.31098	-111.43022	Located within private ownership, off of golf
				course access road.
JC-LC	Lone Creek	45.31318	-111.43758	Located within private ownership, directly
				below base of chairlift.

#### Table 3: Sample site selection rational

Site ID	Site Name	Rational for site selection
MST-MC-BRK	Bricker	Stream relatively unaffected by urban influence, ease of access.
	DIICKEI	Interested landowner.
MST-MC-GOG	Goggins	Near upstream boundary of restoration project on Moore Creek.
	Coggins	Interested landowner.
MST-MC-CNF	Confluence	Near downstream boundary of restoration project on Moore
	Connachee	Creek. Interested landowner.
MST-MC-IRS	Irrigation Springs	Tributary to Moore Creek with irrigation return flow. Flows
		potentially affected by urban influence. Interested landowner.
MST-NM-FSCG	Forest Service	Ease of access from USFS road, ideal cross section. This site
	Campground	replaced
MST-NM-HAM	Hamilton	Upstream from Historic sampling location from 1999 sampling
-		report. Interested landowner.
MST-NM-MLL	Meadow Lake Lodge	Upstream from Historic sampling location from 1999 sampling
		report. Ease of access.
MST-OD-RST	Restoration	Within boundary of restoration area on O'Dell Creek.
	Granger	Downstream of restoration area on O'Dell Creek. Location of
MST-OD-GNGR		ongoing temperature monitoring affiliated with the O'Dell Creek
		project.
MST-OD-RVL	Rainbow Valley	Site is downstream of restoration area on O'Dell Creek, and is one
	Lodge	of few places the stream can be accessed easily.
MST-OD-VGR	Valley Garden Ranch	Near confluence with Madison River, ease of access on public
	,	land.
MST-SM-FS	Forest Service	Historic sampling location from 1999 sampling report. Ease of
		access on public land.
MST-SM-EDC	Endecott	Within reach of South Meadow Creek Water Efficiency project,
		interested landowner.
	Crumplay Danah	Near historic sampling location from 1999 sampling report.
MST-SM-CR	Crumley Ranch	Moved upstream from historic site due to unreliable flow data at
	Forest Comiss Dood	previous location.
MST-WF-FSRD	Forest Service Road	Ease of access from adjacent USFS road, ideal cross section.
MST-WF-CMP	Campground	Near accessible campground site, public land, ideal cross section.
MST-WF-CNF	Confluence	Near confluence with Madison River, ease of access on public
		land.
MST-BS-SB	Spring Box	Spring source of creek

Site ID	Site Name	Rational for site selection
MST-BS-HW	Hatchery Weir	Located just downstream of hatchery and discharge
MST-BS-AR	Alton Ranch	Land use changes to agriculture
MST-BS-DA	Dok Arvanites	Near confluence with Madison River
JC-JCR	Jack Creek Ranch	Examine effect of lower watershed land uses and spatial trends throughout upper portions of watershed.
JC-CY	Canyon	Examine effect of adjacent land use and infrastructure, and compare data with historic flow data from USGS gaging station.
JC-CG	Campground	Examine potential effect of upper watershed land uses
JC-SSR	South Side Road	Examine potential effect of upper watershed land uses.
JC-MC	Moonlight Creek	Tributary with no present anthropogenic activities in basin, considered headwaters system, accessible by Jack Creek Road.
JC-MR	Madison Road	Examine potential effect of upper watershed land uses
JC-LC	Lone Creek	Examine potential effect of upper watershed land uses

Instantaneous discharge (flow) will be measured for each site on each visit- so long as conditions allow for the safe measurement. TruTrack capacitance rods that measure hourly water height (mm), water temperature (C), and air temperature (C), will be deployed at all South Meadow Creek sites, on 4 Jack Creek Sites (JC-JCR, JC-MC, JC-MR, and JC-LC), and 3 Moore's Creek sites (MC-GOG, MC-IRS, MC-CNF). A single site on Jack Creek (JC-CY) has a hydrologic station equipped with devices to measure stage, air and water temperature, and conductivity.

Measurement of field parameters is a basic operating procedure when other water quality data is collected and will provide context for interpreting basic stream conditions and other data. Samples collected for nutrients and metals will be handled according to SOPs and shipped to the DEQ contracted laboratory (Energy Laboratories) for analysis. Nutrient concentration data will be compared to MT DEQ draft nutrient standards. Nutrient impairment will also be assessed by photographing rocks collected during the growing season for a qualitative assessment of algae/chlorophyll presence.

Turbidity measurement using secchi tubes is very effective for education because it provides immediate results in comprehendible units. Secchi tube measurements are quantitative but have limited resolution and are more prone to observer variability than are measurements with a turbidity meter. Turbidity measurements will also assist in the interpretation of metals data by semi quantitatively assessing the amount of solids in the water column. A simplified pebble count to assess the percent of sediment less than 2 mm will be conducted at each site during the August sample event.

MST data will be summarized in graphs to facilitate easy comparison to applicable standards presented in Circular DEQ-7 and ARM 17.30.623 and MT DEQ draft nutrient criteria (MTDEQ 2008). The Madison Watershed is classified as a B1 stream within the Middle Rockies level III Ecoregion. Water quality data along with pebble count and chlorophyll photographs will facilitate discussion of future data collection priorities.

### **Project Team Responsibilities**

The project manager will be the Madison Watershed Coordinator, Sunni Heikes-Knapton. Responsibilities of the project manager include pre-season meeting, volunteer coordination, storage/maintenance of equipment, data management, data analysis, report composition, coordinating educational events. Ethan Kunard, Big Sky Watershed Corps member, will be the project assistant, tasked with providing assistance in all aspects of the project overseen by the Project Manager. The project assistant will join the volunteers on each site visit to ensure monitoring protocols are followed properly and to capture photo and video of the volunteer efforts. The project administration will be completed by the Madison Conservation District, which will include the accounting and financial management of the project. The project team responsibilities are provided in Table 4.

Name/Title	Project Responsibilities	Contact information		
Sunni Heikes-Knapton;	Project Manager: Data Collection, analysis,	PO Box 606		
Madison Watershed	report composition, coordination of educational	Ennis, MT 59729		
Coordinator	events, equipment maintenance	406.682.3181; mwc@3rivers.net		
Ethan Kunard, BSWC	Provide assistance in project management,	PO Box 606		
Member, Project Assistant	volunteer recruitment, data analysis, report	Ennis, MT 59729		
Member, Project Assistant	composition and field work.	removed from web version		
Janet Endecott; Madison		PO Box 606		
Conservation District	Financial Management	Ennis, MT 59729		
Supervisor		removed from web version		
Katie Makarowski MTDEQ	Coordination on DEQ assessment monitoring.	removed from web version		
Adam Sigler; MSUEWQ Water Quality Specialist	Technical assistance as needed for equipment and data.	Sigler Lab, MSU, PO Box 173120, Bozeman, MT, 59717-3120		
The gaanty openation		406.994.7381; asigler@montana.edu		

### **Sampling Methods**

Sampling will be conducted according to the standard operating procedures (SOPs) outlined in the Madison Stream Team SOP. A Site Visit Form (see end of document) will be completed for each site visit and will include all field data collected and an inventory of samples collected for analysis at the DEQ contracted laboratory. Site locations will be corroborated using this document and/or a GPS and the method will be specified on the field visit form. The GPS coordinate system datum will be NAD 1983 State Plane Montana, in decimal degrees to at least the fourth decimal. Photographs will be taken using a digital camera.

### Field methods

Field parameter data will be collected with an YSI 556 meter. Previously, only certified level 3 monitors were permitted to use the YSI meter. Now with the help of the Project Assistant during sampling events, all volunteers will have an opportunity to use the YSI meter. If the Project Assistant cannot be present nor can a level 3 volunteer, Oakton handheld meters will be used to collect field parameters. All meters will be calibrated according to manufacturer instructions on the same day prior to sampling, and calibration logs will be kept for each meter.

Parameter	Meter	Measurement Range	Resolution	Accuracy
Level 2 Monitors				
Temperature	Oakton ECTestr11	0.0 to 50.0° C	0.1 °C	Not Specified
рН	Oakton eco Testr pH2	0.0 to 14.00 units	0.1 units	±0.01
SC	Oakton ECTestr11	2 to 20 mS/cm	.01 mS/cm	±1% f.s.
DO	YSI 550 A	0.0-20.0 mg/l	0.01 mg/l	±0.3 mg/L or 2% of reading,

Table 5: Field instruments and performance characteristics

				whichever is greater
Level 3 Monitors				
Temperature	YSI 556	-5 to 45° C	0.01° C	±0.15° C
рН	YSI 556	1.0 to 14.00 units	0.01 units	±0.2 units
SC	YSI 556	0 to 200 mS/cm	0.001 mS/cm to	$\pm 0.5\%$ of reading or $\pm 0.001$
			0.1 mS/cm	mS/cm
DO	YSI 556	0 to 50 mg/L	0.01 mg/L	$\pm 2\%$ of the reading or 0.2 mg/L

Turbidity measurements will be completed using secchi tubes by collecting a water sample from the middle of the water column in the middle of the channel. With the tube filled to the zero line and the sampler's back to the sun, the secchi disk is lowered on a string until the secchi pattern is no longer discernible by sampler. The depth of the secchi disk below the water line in the tube is the turbidity measurement with units of centimeters. Three readings will be completed and averaged. Detailed procedures are outlined in the Project SOP.

Pebble counts will be conducted in riffles with a simplified procedure which assesses the percent of fines less than 2 mm. Pebble counts will be conducted according to the SOP. In the same riffles where pebble counts are conducted, 10 rocks will be randomly selected to be photographed for qualitative assessment of nuisance algae growth. These rocks will be placed on the bank and photographed along with a title card indicating the site and date within the photo frame.

#### Flow (Discharge) Measurement

Stream discharge data will be collected at all water quality monitoring sites using the Marsh-McBirney Model 2000 Flo-Mate. The flo-mate is a portable flow meter that uses an electromagnetic sensor to measure velocity. As resources are available, TruTrack capacitance rods will be installed and programmed to record hourly water height (mm), water temperature (C), and air temperature (C). Upon each subsequent site visit, data will be downloaded to laptop computer equipped with Omnilog Software and saved as a Microsoft Excel file with site name, date, and time of download. Measured flow and recorded height will be used to create a stage/discharge relationship for each year data is collected. At DEQ staff suggestion, stage data for periods with air temperatures less than freezing will be evaluated and data may be qualified based on DEQ observations that stage data accuracy decreases within this temperatures range.

### Photo Point Monitoring

The conditions of each site will be documented by capturing photos in a repeatable format. Photo points are photographs that are always taken from the same position and oriented in the same direction with the same vertical angle. This is done with a goal of recreating the same scene within the picture so that minor and major changes in riparian condition can be documented. Camera operators must take extra precaution when taking photo points to ensure they are in the correct location and orientation, and to record the necessary photograph metadata.

Upon arrival a monitoring site, samplers will refer to the Photo Point Instruction Guide for that site. This will provide instructions on the specific photo points that are to be taken, including helpful notes and reference photographs that can be used to ensure photo uniformity from visit to visit.

### Water Sample Collection and Handling for Laboratory Analysis

Grab samples will be collected for delivery to the DEQ contracted lab for chemistry analysis using acid washed, polyethylene bottles provided by the testing laboratory. Table 6 details the analytical methods and handling procedures for each parameter. Table 1 lists parameters to be analyzed by stream, and a detailed parameter list for each stream is included in the SOP.

Bottles shall be rinsed three times with stream water prior to sampling. Samples will be collected in a well-mixed portion of each stream. During sampling, the sample bottle opening should face upstream and should be drawn through the water column once, carefully avoiding disturbance of bottom sediments. Samples will be preserved in the field and stored on ice until shipment to the lab.

Parameter	Preferred Method	Alternate Method	Req. Report Limit mg/L	Holding Time Days	Bottle	Preservative	Lid Color
Total Persulfate Nitrogen (TPN)	A 4500-N C	A4500-N B	0.04	28	250 ml HDPE	NA	White
Nitrate-Nitrite as N	EPA 353.2	A4500-NO3 F	0.01	28	250 ml HDPE	H₂SO₄, ≤6°C	Yellow
Total Phosphorus as P	EPA 365.1	A4500-P F	0.003	28	250 ml HDPE	H₂SO₄, ≤6°C	Yellow

Table 6: Lab parameter analytical methods, reporting limits, hold times, and preservatives	5.
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Quality control (QC) samples consisting of blanks and duplicates will be collected at all sites during the first sample visit for each stream (July). The location and visit for QC sampling is indicated in the parameter tables in the SOPs. Field blanks will be provided by the laboratory and labeled according to the labeling methods. A duplicate sample is a second stream sample collected at the same time in the same way that the regular stream sample is collected. In 2014, duplicate and blank samples will be collected at one site of each stream for the July event. Duplicate and blank samples are labeled according to the labeling protocol below which does not identify which sample is which to the lab. Blank and duplicate samples are handled and delivered to the lab in the same manner that regular samples are handled.

Sample labels should be filled out with Company (Madison Conservation District or MCD), the date, the time and the sample ID. The sample ID is very important and includes the year, the month, the day, the site ID and a letter indicating they type of sample (regular, blank or duplicate). Sample ID = YearMonthDay-SiteID-Parameter ID-Sample Type Letter

- Sample Type Letter
  - A = Regular sample
  - B = Duplicate sample
  - C = Blank sample

#### Sample ID Examples:

A **regular sample** collected at the Moore Creek Bricker site on August 15<sup>th</sup>, 2014 for Total Persulfate Nitrogen would be labeled:

20140815-MCBRK -R

A **duplicate** at the same place and time as above:

20140815-MCBRK- D

A **blank** at the same place and time as above:

• 20140815-MCBRK- B

Immediately following grab-sample collection, samples will be put on ice. The MT DEQ contract analytical lab chain of custody forms will be used to document and track all samples collected during the project. Chain of custody forms will be completed for each set of samples submitted to the laboratory.

## **Quality Assurance and Quality Control Requirements**

In order for water quality data to be useful, it needs to be an accurate representation of conditions in the water body at the time the samples were collected. This requires proper sample handling and processing and then assessment of data to ensure quality. Data quality objectives (DQOs) state the required quality of data for the intended use and data quality indicators (DQIs) are the specific criteria that data are assessed by to determine quality. Definitions and a list of DQIs are included in the glossary. These indicators are assessed by collecting quality control (QC) samples and then performing quality assurance (QA) checks on those samples.

QC samples are blank, duplicate and spike samples collected or created in the lab and/or the field for evaluation of quality indicators. Once the lab results are returned for the QC samples, QA is the process of assessing the data through use of indicators to determine data quality.

### Data Quality Objectives

Efforts have been made to produce a **spatially representative** dataset by selecting three sites for each stream spread over the length of the streams. See Table 3 for a description of the rational for site selection. Efforts will be made to collect samples during June to produce high flow data, but the monitoring schedule is constrained by the availability of the volunteers. The bulk of monitoring will occur from July through September.

Provisions are in place to ensure **sensitivity** of data collected to differences in stream water quality and **comparability** of data collected to other datasets. These provisions include the collection of grab samples and field QC for submission to a certified laboratory and assessment of QC data relative to data quality indicators. Data that does not meet quality criteria will be qualified appropriately in the annual report and during the MT EQUIS submission process.

In order to ensure the highest degree of data **completeness** possible, the team leaders will fill out datasheets and review them before leaving a site. Sunni Heikes-Knapton will review datasheets for completeness and will follow-up with volunteers if fields are not completed. A minimum of 60% completeness (2 out of 3 scheduled events) is the goal for the project for 2014 accounting for possible weather, access, and volunteer availability challenges.

### Data Quality Indicators

Quality assurance and quality control (QAQC) can be broken down into a field and a laboratory component. The field component consists of collection of blank and duplicate samples and comparison of data to criteria. The laboratory component consists of assessment of data for blanks as well as a variety of duplicate and spiked samples analyzed by the lab. Blank samples should ideally yield results indicating "no detection" of the analyte in question. Duplicate samples should ideally produce identical results and analysis

of spiked samples should recover exactly the amount of analyte added. Methods are not perfect however, so the criteria outlined in the following two sections are used to assess if data is of acceptable quality.

### Quality Assurance for Field Quality Control Samples

In 2014, QC samples will be collected for 33% (1 in 3) of all samples collected on a stream in the July event. Each set of field QC samples will include a blank and a duplicate for each analyte being sampled for. Accuracy for field QC samples will be assessed by ensuring that blank samples return values less than the data quality indicator criteria specified in Table 7. If a blank sample returns a result greater than the threshold, all data for that parameter from that batch of samples may need to be qualified. The exception is that data with a value greater than 10 times the detected value in the blank does not need to be qualified. Precision for field QC samples will be assessed by ensuring that relative percent difference (RPD) between duplicates is less than 25%. RPD is calculated using the equation below. In addition to these accuracy/precision checks, it will be necessary to check that all samples were processed within their specified hold times.

#### RPD as % = ((D1 – D2)/((D1 + D2)/2)) x 100

Where: D1 is regular sample result, D2 is duplicate sample result

Table 7: Data quality indicator criteria for field QC samples

Parameter	Field Blank Threshold mg/L	Field Duplicate RPD
Total Persulfate Nitrogen	0.04	< 25% RPD
Nitrate-Nitrite as N	0.01	< 25% RPD
Total Phosphorus as P	0.003	< 25% RPD

### **Quality Assurance for Lab Quality Control Samples**

Certified laboratories run QC samples for at least 10% of their sample volume. Integrity of laboratory data will be determined by comparing results for laboratory QC samples to the data quality indicator criteria in Table 8. Reports with lab QC results and data quality indicator calculations should be provided by the lab with each set of sample results. Each of the quality indicator criteria in Table 8 must be checked for each analyte for each batch of samples submitted to the lab. This process is easier if a matrix is used to systematically check the numbers. An example of a completed matrix is provided on page 30.

Parameter	Method	Method Blanks mg/L	Lab Duplicates (RPD)	Lab Control LCS/LFB (percent recovery)	Matrix Spike/ Matrix Spike Dup (percent recovery)
Total Persulfate Nitrogen	A4500-N C or A4500-N B	0.04	< 10% RPD	90%-110%	90%-110%
Nitrate-Nitrite as N	A353.2 or A4500-NO3 F	0.01	< 10% RPD	90%-110%	90%-110%
Total Phosphorus as P	EPA 365.1 or 4500-P F	0.003	< 10% RPD	90%-110%	90%-110%

#### Table 8: Data quality indicator criteria for lab QC samples

### Qualifying Data that fails data quality criteria

If any of the data quality objectives for field or laboratory QC samples fail the criteria above, all data for that analyte for that sample batch must be qualified accordingly. Note that a blank which exceeds the threshold does not automatically mean all data for that sample batch must be qualified. Sample results with values greater than 10 times the detected value in the blank do not need to be qualified. A narrative in the annual sampling report should outline what data was qualified and for what reason. The data will also need to be qualified during the process of uploading to MT EQUIS using the appropriate qualifier codes. A list of data qualifier codes is provided in the back of this document.

### Training

A volunteer training day is planned for early June 5, 2014. The classroom portion will cover watershed and water quality basics and a review of results from 2013. The classroom portion will also include information on aquatic invasive species and methods volunteers can adopt to reduce the risk of transport of these species during field work.

During the field portion of the training, volunteers will learn proper use of the YSI meter and GPS unit, measurement of discharge using the Marsh-McBirney FloMeter, completion of pebble counts, collection of rocks to photograph for nuisance algae assessment, photo documentation, collection of water quality samples for submission to a lab, completion of field visit sheets, and measurement of turbidity using secchi tubes.

## Data Analysis, Record Keeping & Reporting Requirements

Copies of laboratory analytical reports and electronic data deliverable spreadsheets will be provided by the DEQ contract analytical lab to both the Project Manager and to DEQ. The Project Manager and Project Assistant will review the laboratory data to ensure lab results are within reporting limits (including the laboratory QA/QC samples) prior to data entry into MT EQUIS. A review of field and analytical data will be conducted following receipt of the laboratory data package that includes all items on the QC Checklist on page 21. Data qualifiers provided on page 26 will be assigned to data in both hardcopy and electronic form that does not meet these target quality control criteria. A brief synopsis of any SAP methodology derivations that occurred will also be drafted.

Data generated during this project will be stored on field forms and in laboratory reports obtained from the laboratories. Electronic copies of field photographs will also be taken. Site Visit and Chain of Custody forms will be properly completed for all samples. Written field notes, field forms, and digital photos will be processed by field staff following QA/QC procedures to screen for data entry errors. Data from all sampling events will be entered into EQUIS. Records of miles driven per volunteer monitor or monitoring crew will be kept to reimburse volunteers. Records of number of hours worked by volunteer monitoring crews will also be tracked for purposes of budget tracking.

### References

- DEQ, 2012. Water Quality Planning Bureau Field Procedures Manual For Water Quality Assessment Monitoring Version 3.0 Helena, MT: Montana Dept. of Environmental Quality. Available at <u>http://deg.mt.gov/wginfo/gaprogram/sops.mcpx</u>
- DEQ, 2005b. Quality Assurance Project Plan (QAPP) Sampling and Water Quality Assessment of Streams and Rivers in Montana, 2005. Available at <u>http://www.deq.state.mt.us/wqinfo/QAProgram/WQPBQAP-02.pdf</u>.
- DEQ, 2006. Circular DEQ-7, Montana Numeric Water Quality Standards, 2006. Available at <u>http://www.cedarcreekengineering.com/customers/carolina/Avon/Reports/Montana/GW%20-</u> <u>%20CompiledDEQ-7.pdf</u>
- MT DEQ. 2008. Scientific and Technical Basis of the Numeric Nutrient Criteria for Montana's Wadeable Streams and Rivers. Michael Suplee, Ph.D. - Montana Department of Environmental Quality; Vicki Watson, Ph.D. – University of Montana; Arun Varghese and Josh Cleland – ICF International. Available on the web at: <u>http://deq.mt.gov/wqinfo/standards/PDF/WhitePaper\_FNL3\_Nov12-08.pdf</u> [verified June 5, 2010].Appendix A: Site Visit Form and QC Checklist
- MT DEQ. 2011. MT DEQ. Clean Water Act Information Center, Jack Creek Water Quality Assessment. <u>http://cwaic.mt.gov/wqrep/2010/assmtrec/MT41F004\_050.pdf</u> URL confirmed: 5/10/2011
- MT DEQ. 2011. MT DEQ. Montana Department of Environmental Quality Metals Assessment Method, Final. Prepared by Jonathan Drygas, Water Quality Planning Bureau, Monitoring and Assessment Section. WQPBMASTR-03 <u>www.deq.mt.gov/wqinfo/qaprogram/PDF/SOPs/FINAL</u> MetalsMethod.pdf URL confirmed: 8/17/2011

2014 Staff Hours Field Work	Units	Hours	Rate	Total
Project manager coordination	1		20	\$400.00
Project manager refresher training (planning and event)	1		20.00	\$500.00
Field tech refresher training (planning and event)	1	-	18.00	\$450.00
Data collection Project manager May (2 trips, 10 hours/day)	1		20.00	\$400.00
Data collection field tech May (2 trips, 10 hours/day)	1		18.00	\$360.00
Data collection Project manager July (4 trips, 10 hours/day)	1		20.00	\$800.00
Data collection Project manager August (4 trips, 10 hours/day)	1	-	20.00	\$800.00
Data collection Project manager September (4 trips, 10 hours/day)	1	-	20.00	\$800.00
Data Collection field tech July (7 trips, 10 hours/day)	1	-	18.00	\$1,260.00
Data Collection field tech August (7 trips, 10 hours/day)	1		18.00	\$1,260.00
Data Collection field tech September (7 trips, 10 hours/day)	1		18.00	\$1,260.00
Sample Preparation (field tech)	1		18.00	\$270.00
Equipment maintenance (field tech)	1		18.00	\$450.00
Data Management (field tech)	1		18.00	\$540.00
Analysis (field tech)	1		18.00	\$720.00
Data Management, Analysis (Project manager)	1		20.00	\$400.00
Report preparation (field tech)	1	-	20.00	\$400.00
Report preparation (project manager)	1		20.00	\$600.00
Subtota		600		\$11,670.00
2014 Staff Hours Education	Unite	Hours	Pata	Total
2014 Staff Hours Education	Units 1	Hours 12	Rate 18.00	Total \$216.00
May Education Event (Field Tech)	1		20.00	
May Education Event (Project Manager) Summer Education Events Jack Creek Preserve Foundation (Tech)	4			\$200.00 \$792.00
			18.00	
Summer Education Events Camp Moonlight (Tech)	3		18.00	\$594.00
Summer Education Event Ennis Community Children's School (Tech)			18.00	\$72.00
Summer Education Event Ennis Community Children's School (PM)	1		20.00	\$100.00
7th grade September Education Event (Field Tech)	1	-	18.00	\$180.00
7th grade September Education Event (PM)	1		20.00	\$200.00
October Education Event (Tech)	1		18.00	\$180.00
October Education Event (PM)	1	. 8	20.00	\$160.00
Subtotal				\$2,694.00
2014 Project Administration	\$14,364.00		0.13	\$1,867.32
2014110ject Administration	\$14,504.00		0.15	\$1,007.32
2014 Volunteer Hours	Personel	Hours	Rate	Total
2014 Volunteer Hours Data Collection South Meadow Creek (3 trips, 8 hours/day)	Personel	Hours 24	Rate 16.00	Total \$1,152.00
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### **Madison Stream Team Sites**

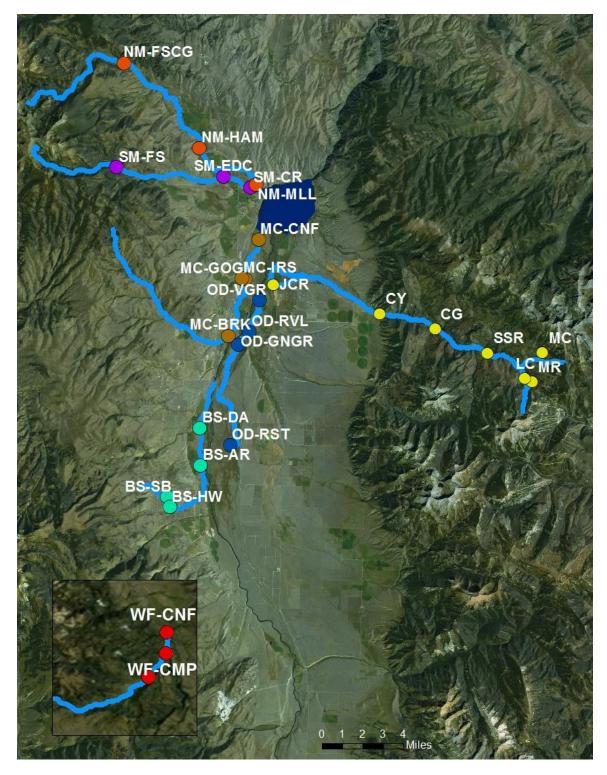


Figure 2: Sites in Madison Stream Team sampling program

## **Quality Control Checklist**

- \_\_\_Condition of samples upon receipt
- \_\_\_\_Cooler/sample temperature
- Proper collection containers
- \_\_\_\_All containers intact
- \_\_\_\_Sample pH of acidified samples <2
- \_\_\_\_All field documentation complete. If incomplete areas cannot be completed,
- document the issue.
- \_\_\_\_Holding times met
- \_\_\_\_Field duplicates collected at the proper frequency (specified in SAP)
- Field blanks collected at the proper frequency (specified in SAP)
- \_\_\_\_All sample IDs match those provided in the SAP. Field duplicates are clearly marked on samples and noted as such in lab results.
- \_\_\_\_Analyses carried out as described within the SAP (e.g. analytical methods, photo documentation, field protocols)
- \_\_\_\_Reporting detection limit met the project-required detection limit
- \_\_\_\_All blanks were less than the project-required detection limit
- If any blanks exceeded the project-required detection limit, associated data is flagged
- Laboratory blanks/duplicates/matrix spikes/lab control samples were analyzed at a minimum 10% frequency
- Laboratory blanks/duplicates/matrix spikes/lab control samples were all within the required control limits defined within the SAP
- \_\_\_\_Project DQOs and DQIs were met (as described in SAP)
- \_\_\_\_Summary of results of QC analysis, issues encountered, and how issues were addressed (corrective action)
- \_\_\_\_Completed QC checklist before MT-EQUIS upload

# QA/QC Terms

**Accuracy.** A data quality indicator, accuracy is the extent of agreement between an observed value (sampling result) and the accepted, or true, value of the parameter being measured. High accuracy can be defined as a combination of high precision and low bias.

**Analyte.** Within a medium, such as water, an analyte is a property or substance to be measured. Examples of analytes would include pH, dissolved oxygen, bacteria, and heavy metals.

**Bias.** Often used as a data quality indicator, bias is the degree of systematic error present in the assessment or analysis process. When bias is present, the sampling result value will differ from the accepted, or true, value of the parameter being assessed.

**Blind sample.** A type of sample used for quality control purposes, a blind sample is a sample submitted to an analyst without their knowledge of its identity or composition. Blind samples are used to test the analyst's or laboratory's expertise in performing the sample analysis.

**Comparability.** A data quality indicator, comparability is the degree to which different methods, data sets, and/or decisions agree or are similar.

**Completeness.** A data quality indicator that is generally expressed as a percentage, completeness is the amount of valid data obtained compared to the amount of data planned.

**Data users.** The group(s) that will be applying the data results for some purpose. Data users can include the monitors themselves as well as government agencies, schools, universities, businesses, watershed organizations, and community groups.

**Data quality indicators (DQIs).** DQIs are attributes of samples that allow for assessment of data quality. These include precision, accuracy, bias, sensitivity, comparability, representativeness and completeness.

**Data quality objectives (DQOs).** Data quality objectives are quantitative and qualitative statements describing the degree of the data's acceptability or utility to the data user(s). They include data quality indicators (DQIs) such as accuracy, precision, representativeness, comparability, and completeness. DQOs specify the quality of the data needed in order to meet the monitoring project's goals. The planning process for ensuring environmental data are of the type, quality, and quantity needed for decision making is called the **DQO process.** 

**Detection limit.** Applied to both methods and equipment, detection limits are the lowest concentration of a target analyte that a given method or piece of equipment can reliably ascertain and report as greater than zero.

**Duplicate sample.** Used for quality control purposes, duplicate samples are an additional sample taken at the same time from, and representative of, the same site that are carried through all assessment and analytical procedures in an identical manner. Duplicate samples are used to measure natural variability as well as the precision of a method, monitor, and/or analyst. More than two duplicate samples are referred to as *replicate samples*.

*Environmental sample.* An environmental sample is a specimen of any material collected from an environmental source, such as water or macroinvertebrates collected from a stream, lake, or estuary.

**Field blank.** Used for quality control purposes, a field blank is a "clean" sample (e.g., distilled water) that is otherwise treated the same as other samples taken from the field. Field blanks are submitted to the analyst along with all other samples and are used to detect any contaminants that may be introduced during sample collection, storage, analysis, and transport.

*Instrument detection limit.* The instrument detection limit is the lowest concentration of a given substance or analyte that can be reliably detected by analytical equipment or instruments (see *detection limit*).

*Matrix.* A matrix is a specific type of medium, such as surface water or sediment, in which the analyte of interest may be contained.

*Measurement Range.* The measurement range is the extent of reliable readings of an instrument or measuring device, as specified by the manufacturer.

*Method detection limit (MDL).* The MDL is the lowest concentration of a given substance or analyte that can be reliably detected by an analytical procedure (see *detection limit*).

**Precision.** A data quality indicator, precision measures the level of agreement or variability among a set of repeated measurements, obtained under similar conditions. Relative percent difference (RPD) is an example of a way to calculate precision by looking at the difference between results for two duplicate samples.

*Protocols.* Protocols are detailed, written, standardized procedures for field and/or laboratory operations.

**Quality assurance (QA).** QA is the process of ensuring quality in data collection including: developing a plan, using established procedures, documenting field activities, implementing planned activities, assessing and improving the data collection process and assessing data quality by evaluating field and lab quality control (QC) samples.

**Quality assurance project plan (QAPP).** A QAPP is a formal written document describing the detailed *quality control* procedures that will be used to achieve a specific project's data quality requirements. This is an overarching document that might cover a number of smaller projects a group is working on. A QAPP may have a number of sample analysis plans (SAPs) that operate underneath it.

**Quality control (QC).** QC samples are the blank, duplicate and spike samples that are collected in the field and/or created in the lab for analysis to ensure the integrity of samples and the quality of the data produced by the lab.

**Relative percent difference (RPD).** RPD is an alternative to standard deviation, expressed as a percentage and used to determine precision when only two measurement values are available. Calculated with the following formula: RPD as  $\% = ((D1 - D2)/((D1 + D2)/2)) \times 100$ 

Where: D1 is first replicate result D2 is second replicate result

Replicate samples. See duplicate samples.

**Representativeness.** A data quality indicator, representativeness is the degree to which data accurately and precisely portray the actual or true environmental condition measured.

*Sample analysis plan (SAP).* A SAP is a document outlining objectives, data collection schedule, methods and data quality assurance measures for a project.

**Sensitivity.** Related to *detection limits*, sensitivity refers to the capability of a method or instrument to discriminate between measurement responses representing different levels of a variable of interest. The more sensitive a method is, the better able it is to detect lower concentrations of a variable.

**Spiked samples.** Used for quality control purposes, a spiked sample is a sample to which a known concentration of the target analyte has been added. When analyzed, the difference between an environmental sample and the analyte's concentration in a spiked sample should be equivalent to the amount added to the spiked sample.

**Standard operating procedures (SOPs).** An SOP is a written document detailing the prescribed and established methods used for performing project operations, analyses, or actions.

# Data qualifiers and descriptions

Result Qualifier	Result Qualifier Description
В	Detection in field and/or trip blank
D	Reporting limit (RL) increased due to sample matrix
	interference (sample dilution)
Н	EPA Holding Time Exceeded
J	Estimated: The analyte was positively identified and the
	associated numerical value is the approximate concentration
	of the analyte in the sample.
R	Rejected: The sample results are unusable due to the quality
	of the data generated because certain criteria were not met.
	The analyte may or may not be present in the sample.
U	Not Detected: The analyte was analyzed for, but was not
	detected at a level greater than or equal to the level of the
	adjusted Contract Required Quantitation Limit (CRQL) for
	sample and method.
UJ	Not Detected/Estimated: The analyte was not detected at a
	level greater than or equal to the adjusted CRQL or the
	reported adjusted CRQL is approximate and may be inaccurate
	or imprecise.

# Example QAQC matrix

Below is an example of a matrix for use in addressing whether all data quality criteria are met for each analyte for each batch of samples. This table can be created using the thresholds from tables 7 and 8 in this SAP. QC numbers from the lab and calculated from the field are filled in, and compared to thresholds to perform QC checks.

				110°C	01-110	-36-	-10-35-SMC-LERD-A, B,	LKRD-	- A, C,	5				
DQ Indicator	Ars	Arsenic	Cadn	Cadmium	Calc	Calcium	Copper	per	Iro	ron	Lead	ad	Magn	Magnesium
Criteria	Criteria	Value	Criteria	Value	Criteria	Value	Criteria	Value	Criteria	Value	Criteria	Value	Criteria	Value
Method	EPA 200.8	>	EPA 200.8	>	EPA 200.7	>	EPA 200.8	>	EPA 200.7	>	EPA 200.8	>	EPA 200.7	>
Method Blank	3 µg/L	ON'ON	0.08 µg/L	QN'QN	1000 HE/L ND, ND	ON'ON	1 µg/L	dn'qn	50 µg/L	ND, 0.7	0.5 µg/L	N'D, ND 1000 Hg/L	1000 µg/L	DN'AN
Lab Duplicates (RPD)	< 10% RPD	05,256	.05,356 < 10% RPD	1.52	< 10% RPD	0.71, 2.3	< 10% RPD	1,8, 1,4	< 10% RPD	2.6 2.8	< 10% RPD	0.9	< 10% RPD	0.7,
Lab Control LCS/LFB (% rec)	85% - 115%	1eoi ap	85% - 115%	1601	85% - 115%	1401	85% - 115%	135/	85% - 115%	100	85% - 115%	1401	85% - 115%	44/
Matrix Spike/Matrix Spike Dup (% rec)	70% - 130%	98/99 11/211	70% - 130%	26/22 06/22	70% - 130%	701/101 201/111	70% - 130%	bb/eci nei/1xi	70% - 130%	-1-	70% - 130% 97/96	99/901 16/12	70% - 130%	001/101 07/10
Field Blank Threshold	3 µg/L	AN	0.08 µg/L	QN	1000 µg/l	QN	1 µg/L	QN	50 µg/L	QN	0.5 µg/L	QN	1000 µg/L	QN
Field Blank Dup	< 25% RPD	GNQ	< 25% RPD	AN	< 25% RPD	4.35	< 25% RPD		< 25% RPD	5.13	< 25% RPD	QN	< 25% RPD	0
	Z	Zinc	Hardness	Hardness as CaCO3	11	TSS	Total persulfate N	sulfate N	Nitrate-Nitrite as N	itrite as N	Total Phosphorus	sphorus		
	Criteria	Value	Criteria	Value	Criteria	Value	Criteria	Value	Criteria	Value	Criteria	Value		
Method	EPA 200.7	$\overline{}$	A2340 B		EPA 160.2		A4500-N C or A4500-N B		EPA 200.8		EPA 200.7			
Method Blank	10 µg/L	1.0, 0.3	See Ca & Mg		4000 µg/L		50 µg/l.		0.5 µg/L		1000 µg/l			
Lab Duplicates (RPD)	< 10% RF	Hb an	< 10% RPD		< 10% RPD		< 10% RPD		< 10% RPD		< 10% RPD			
Lab Control LCS/LFB (% rec)	85% - 115%	L'1/910	See Ca & Mg		70% - 130%		85% - 115%		85% - 115%		85% - 115%			
Matrix Spike/Matrix Spike Dup (% rec)	70% - 130%	oei/eei Cei/eoi	See Ca & Mg		1		70% - 130%		70% - 130%		70% - 130%			
Field Blank Threshold	10 µg/L	92	See Ca & Mg		4000 µg/L		50 µg/L		0.5 µg/L		1000 µg/L			
Field Duplicates RPD	< 25% RPD	g	< 25% RPD		< 25% RPD		< 25% RPD		< 25% RPD		< 25% RPD			