MADISON STREAM TEAM WATER QUALITY MONITORING PROJECT

SAMPLING AND ANALYSIS PLAN

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# Introduction

This document constitutes the Sampling and Analysis Plan (SAP) for the completion of water quality sampling for eight creeks (Jack, Moore’s, O’Dell, Blaine Spring, Hot Springs Creek, South Meadow and North Meadow Creeks and the West Fork of the Madison) in the Upper Madison TMDL planning area in Madison County Montana (Figure 1). This effort was initiated to increase education and outreach opportunities specific to water quality in the Madison Watershed. The supporting organizations recognize the value of collecting water quality and quantity data on impaired waterways that will add to the information which has already been used in making TMDL assessment determinations. Furthermore, this information will be used in assessing sources of impairments which will lead to identifying potential projects that will make improvements on impaired streams.

# Project Objectives

The goals of the project are:

* To increase community engagement in water resources and data collection to enhance understanding of local water resources.
* To increase volunteer capacity to participate in the upcoming TMDL process.
* Use existing data that has been collected in order to identify potential sources of impairments on South Meadow, Moores Creek, Hot Springs Creek, and Jack Creek.
* Using information on impairment sources, develop ideas for potential projects to address impairment issues.
* To continue the collection of data for long-term trend analysis on streams where base line data has been previously collected. These streams include: O’Dell Creek; Blaine Spring Creek; North Meadow Creek; and the West Fork of the Madison.
* To foster a communication network between data collectors and land managers.

Through the collection of water quality data, the project will provide the following products or opportunities:

* Annual report containing data from current year with comparisons to data collected in previous years. Baseline conditions will be established by noting any extremes or incidences of exceedances of state standards. Annual report will be made publically available at the Madison Conservation District website.
* Report will contain discussion on water quality changes between stations and changes between years. This will provide opportunities to update engaged landowners and outreach to new landowners that may be influencing water quality conditions at specific sites.
* Summary of preliminary findings of the Madison Stream Team project will be presented to the general public and other pertinent audiences following the field season.

# Sampling Design

The list of streams on the 2014 303d list in the Madison TMDL planning area (Figure 1) was evaluated, and streams in proximity to the volunteer base were selected for monitoring. Six of the sixteen streams on the 303d list were originally selected for the monitoring program in 2010 with the addition of Blaine Spring Creek in 2012, and Hot Springs Creek in 2015. Sample sites were selected on each stream with consideration of accessibility and distribution from headwaters to mouth. The sampling schedule is focused between June and September and is largely influenced by the availability of volunteers, many of whom reside in the watershed only during the summer months.

In 2014, the sampling locations on Jack Creek were combined with the efforts of the Madison Stream Team. Ongoing since 2006, the Jack Creek water monitoring effort has been similar in its locally led format. The Jack Creek project has a large focus on youth education programs, because of the ease of access provided by this local stream. There are 4 sampling locations on Jack Creek, from the headwater region to the region of the confluence with the Madison River.



Figure 1: Madison TMDL Planning Area stream segments on the MT DEQ 303d list.

Sites on which collection will occur are outlined in Table 2. Data collection activities to be conducted at each site on each sample date are outlined in tabular format in the Madison Stream Team 2015 SOP. On each visit to each site for each stream, collection will include; data from YSI 556 meter (air and water temperature, pH, specific conductance, and dissolved oxygen), discharge, photo point monitoring, and turbidity. Pebble counts and nuisance algae photos will occur at sites on particular streams once per year. Water samples will be collected for chemical analysis on Jack, Moore, O’Dell, South and North Meadow Creeks, Blaine Spring Creek, Hot Springs Creek, and the West Fork of the Madison. The only exception to the above information is the MC-TOWN site which will only be monitored for discharge, turbidity, and Suspended Sediment Concentration. The MC-MCR; MC-BRK; and MC-TOWN sites will be monitored weekly for turbidity, and twice monthly for suspended sediment concentration and discharge.

Lab analysis in 2015 will include; total persulfate nitrogen, total phosphorus, nitrate plus nitrite and suspended sediment concentration on the three Moores Creek sites. Quality assurance and quality control measures (blank and duplicate samples) will be collected during the July sampling events. A detailed outline of the parameters which are to be analyzed at each site is presented in Table 1.

Table 1: Parameters to be analyzed by stream during 2015.

| *Stream* | *May* | *June* | *July* | *August* | *September* | *October* |
| --- | --- | --- | --- | --- | --- | --- |
| *O’Dell* |  |  | *Discharge, Field meter, T Meter, Nutrients, Chlorophyll Photo* |  |  |  |
| *Blaine Spring Creek* |  |  |  | *Discharge, Field meter, T Meter, Nutrients, Chlorophyll Photo* |  |  |
| *West Fork* |  |  |  |  | *Discharge, Field meter, T Tube, Nutrients, Pebble Count* |  |
| *South Meadow* |  |  | *Discharge, Field meter, T Nutrients, QAQC(x2)* | *Discharge, Field meter, T Meter, Rock Chlorophyll photo, Nutrients* | *Discharge, Field meter, T Meter, Nutrients, Pebble Count* |  |
| *North Meadow* |  |  |  | *Discharge, Field meter, T Meter, Rock Chlorophyll photo, Nutrients* |  |  |
| *Moore’s Creek* | *Discharge, T Meter, SSC (X2)* | *Discharge, T Meter, SSC (X2)* | *Discharge, Field meter, T Meter Nutrients, SSC (X2), QAQC(x2)* | *Discharge, Field meter, T Meter, Rock Chlorophyll photo, Nutrients, SSC (X2)* | *Discharge, Field meter, T Meter, Nutrients, SSC (X2), Pebble Count* |  |
| *Stream* | *May* | *June* | *July* | *August* | *September* | *October* |
| *Jack Creek* | *Discharge, Field meter, T Meter,* |  | *Discharge, Field meter, T Meter, Nutrients, QAQC* | *Discharge, Field meter, T Meter, Rock Chlorophyll photo, Nutrients* | *Discharge, Field meter, T Tube, Nutrients, Pebble Count* | *Discharge, Field meter, T Meter,* |
| *Hot Springs* |  |  | *Discharge, Field meter, T Meter, Nutrients, QAQC* | *Discharge, Field meter, T Meter, Rock Chlorophyll photo, Nutrients* | *Discharge, Field meter, T Tube, Nutrients, Pebble Count* |  |

Table 2: Sample site IDs, names, coordinates and descriptions.

| **Site ID** | **Site Name** | **Latitude** | **Longitude** | **Site Description** |
| --- | --- | --- | --- | --- |
| MC-POND | Pond | 45.335506 | -111.768096 | Downstream of pond on Debona’s property |
| MC-MCR | Moores Creek Road | 45.332921 | -111.747695 | Upstream of Moores Creek Road crossing |
| MC-HWY | Highway 287 | 45.337051 | -111.741305 | Upstream of Highway 287 crossing |
| MC-TOWN | Town | 45.349467 | -111.730019 | Downstream of Hwy 287 where stream exits culvert |
| MC-NT | North of Town | 45.353914 | -111.729578 | North of Ennis on Goggins property |
| MC-RST | Restoration | 45.361626 | -111.728382 | Downstream of restoration site on Goggins |
| MC-BRK | Bricker | 45.338583 | -111.737733 | Southeast boundary of Bricker (BRK) property. |
| MC-GOG | Goggins | 45.3787 | -111.721883 | Southern boundary of Valley Garden property at fence line of Goggins (GOG) property |
| MC-CNF | Confluence | 45.406833 | -111.709983 | Upstream of confluence (CNF) with Fletcher Channel of Madison River |
| MC-IRS | Irrigation Springs | 45.379317 | -111.7254 | Unnamed Tributary (UT) to Moore Creek flows consisting of spring and irrigation return flows, irrigator spring(IRS) |
| NM-FSCG | Forest Service Campground | 45.52977 | -111.85362 | At USFS primitive campground (FSCG) near FS Road 6360. |
| NM-HAM | Hamilton | 45.470783 | -111.7723 | Approx. 200’ upstream of bridge on Hamilton (HAM) Ranch |
| NM-MLL | Meadow Lake Lodge | 45.4461 | -111.713883 | Near confluence with Ennis Lake, south of Meadow Lake Lodge (MLL) main house |
| OD-RST | Restoration | 45.260567 | -111.7324 | Directly above steel bridge on Granger Ranch. Restoration Area (RST) |
| OD-GNGR | Granger | 45.331783 | -111.726917 | 1 mile in from highway 287 on ranch access road, on Granger Ranch (GNGR) |
| OD-VGR | Valley Garden Ranch | 45.3639 | -111.706967 | Near southern boundary of FWP land on Valley Garden Ranch (VGR) Fishing Access Site. |
| SM-FS | Forest Service | 45.455117 | -111.855 | Near USFS (FS) campground, 100‘upstream of bridge. |
| SM-BDU | Beaver Dam Ranch Upstream | 45.452313 | -111.728382 | On Beaver Dam Ranch, upstream of Leonard Creek. |
| SM-BDD | Beaver Dam Ranch Downstream | 45.452221 | -111.789463 | On Beaver Dam Ranch, downstream of Leonard Creek |
| SM-NMRD | North Meadow Creek Road | 45.447037 | -111.760649 | Just downstream of North Meadow Road |
| SM-HWY | Highway 287 | 45.447775 | -111.731450 | At crossing of Highway 287 |
| SM-EDC | Endecott | 45.450967 | -111.747217 | 200’ upstream of bridge on Endecott (EDC) Ranch. |
| SM-CR | Crumley Ranch | 45.444024 | -111.719009 | Near confluence with North Meadow Creek, 40’ upstream of culvert inlet on county road accessed through Crumley Ranch (CR). |
| WF-FSRD | Forest Service Road | 44.803067 | -111.616800 | Approx. 7.5 miles from highway 287, forest service road (FSRD) |
| WF-CMP | Campground | 44.848617 | -111.582833 | Adjacent to Smith Lake outflow campground (CMP). |
| WF-CNF | Confluence | 44.8884 | -111.581717 | Approx. 200’ upstream of confluence (CNF) adjacent to USFS access road. |
| BS-SB | Spring Box | 45.222236 | -111.794206 | Inside Spring Box (creek source) on Ennis National Fish Hatchery grounds |
| BS-HW | Hatchery Weir | 45.21515 | -111.79153 | Just south of Hatchery Buildings. Stream will already have passed through hatchery |
| BS-AR | Alton Ranch | 45.24539 | -111.76152 | Just downstream of culvert crossing Blaine Spring Creek on Alton Ranch |
| BS-DA | Dok Arvanites | 45.27176 | -111.76354 | Property boundary for Dok Arvanites’ land |
| JC-JCR | Jack Creek Ranch | 45.37519 | -111.69392 | Less than 1 mile upstream from confluence with Madison River |
| JC-CY | Canyon | 45.35646 | -111.58602 | Directly upstream from former USGS gaging station. |
| JC-CG | Campground | 45.34662 | -111.5295 | Directly upstream from end of public access section of Jack Creek Road. |
| JC-SSR | South Side Road | 45.33051 | -111.47578 | Downstream of private ownership, upstream of South Fork of Jack Creek. |
| HS-ROAD | Swayback Road | 45.564836 | -111.753886 | Crossing of Swayback Road |
| HS-STER | Sterling | 45.57358 | -111.72514 | North of Sterling Road |
| HS-BRAD | Bradley Cr. Rd | 45.58679 | -111.64858 | Crossing at Bradley Creek Road |
| HS-CNF | Confluence | 45.58614 | -111.59436 | Near Confluence with Madison River |

Table 3: Sample site selection rational

| **Site ID** | **Site Name** | **Rational for site selection** |
| --- | --- | --- |
| MC-POND | Pond | Site provides look at stream in the upper portion of the watershed, and was previously monitored by DEQ |
| MC-MCR | Moores Creek Road | Upstream of potential future restoration activity, and previously monitored by DEQ |
| MC-HWY | Highway 287 | Downstream of potential future restoration activity, and upstream of Ennis. Also previously monitored by DEQ. |
| MC-TOWN | Town | Just downstream of urban setting as Moores Creek exits Ennis. |
| MC-NT | North of Town | Upstream of 2015 restoration site. Also previously monitored by DEQ. |
| MC-RST | Restoration | Downstream of 2015 restoration site. |
| MC-BRK | Bricker | Stream relatively unaffected by urban influence, ease of access. Interested landowner. |
| MC-GOG | Goggins | Near upstream boundary of restoration project on Moore Creek. Interested landowner. |
| MC-CNF | Confluence | Near downstream boundary of restoration project on Moore Creek. Interested landowner. |
| MC-IRS | Irrigation Springs | Tributary to Moore Creek with irrigation return flow. Flows potentially affected by urban influence. Interested landowner. |
| NM-FSCG | Forest Service Campground | Ease of access from USFS road, ideal cross section. This site replaced |
| NM-HAM | Hamilton | Upstream from Historic sampling location from 1999 sampling report. Interested landowner. |
| NM-MLL | Meadow Lake Lodge | Upstream from Historic sampling location from 1999 sampling report. Ease of access. |
| OD-RST | Restoration | Within boundary of restoration area on O’Dell Creek. |
| OD-GNGR | Granger | Downstream of restoration area on O’Dell Creek. Location of ongoing temperature monitoring affiliated with the O’Dell Creek project. |
| OD-VGR | Valley Garden Ranch | Near confluence with Madison River, ease of access on public land. |
| SM-BDU | Beaver Dam Ranch Upstream | Upstream of where Leonard Creek enters South Meadow |
| SM-BDD | Beaver Dam Ranch Downstream | Downstream of where Leonard Creek enters South Meadow |
| SM-NMRD | North Meadow Creek Road | Upstream of restoration projects on Endecott Ranch |
| SM-HWY | Highway 287 | Downstream of restoration projects on Endecott Ranch |
| SM-FS | Forest Service | Historic sampling location from 1999 sampling report. Ease of access on public land. |
| SM-EDC | Endecott | Within reach of South Meadow Creek Water Efficiency project, interested landowner. |
| SM-CR | Crumley Ranch | Near historic sampling location from 1999 sampling report. Moved upstream from historic site due to unreliable flow data at previous location. |
| WF-FSRD | Forest Service Road | Ease of access from adjacent USFS road, ideal cross section. |
| WF-CMP | Campground | Near accessible campground site, public land, ideal cross section. |
| WF-CNF | Confluence | Near confluence with Madison River, ease of access on public land. |
| BS-SB | Spring Box | Spring source of creek |
| BS-HW | Hatchery Weir | Located just downstream of hatchery and discharge |
| BS-AR | Alton Ranch | Land use changes to agriculture |
| BS-DA | Dok Arvanites | Near confluence with Madison River |
| JC-JCR | Jack Creek Ranch | Examine effect of lower watershed land uses and spatial trends throughout upper portions of watershed. |
| JC-CY | Canyon | Examine effect of adjacent land use and infrastructure, and compare data with historic flow data from USGS gaging station. |
| JC-CG | Campground | Examine potential effect of upper watershed land uses |
| JC-SSR | South Side Road | Examine potential effect of upper watershed land uses. |
| HS-ROAD | Swayback Road | Capture effects of upper watershed on public land. Previously monitored by DEQ |
| HS-STER | Sterling | Previously monitored by DEQ. Examine effects of land uses from upstream. |
| HS-BRAD | Bradley Cr. Rd | Capture effects of land uses in lower watershed. Previously monitored by DEQ. |
| HS-CNF | Confluence | Examine potential impacts as stream enters the Madison River. Previously monitored by DEQ. |

Instantaneous discharge (flow) will be measured for each site on each visit- so long as conditions allow for the safe measurement. TruTrack capacitance rods that measure hourly water height (mm), water temperature (C), and air temperature (C), will be deployed at: SM-FS; SM-EDC; SM-CR; JC-JCR; MC-MCR; MC-BRK; and MC-TOWN. A single site on Jack Creek (JC-CY) has a hydrologic station equipped with devices to measure stage, air and water temperature, and conductivity.

Measurement of field parameters is a basic operating procedure when other water quality data is collected and will provide context for interpreting basic stream conditions and other data. Samples collected for nutrients will be handled according to SOPs and shipped to the DEQ contracted laboratory (Energy Laboratories) for analysis. Nutrient concentration data will be compared to MT DEQ nutrient standards. Nutrient impairment will also be assessed by photographing rocks collected during the growing season for a qualitative assessment of algae/chlorophyll presence.

Turbidity measurement using secchi tubes is very effective for education because it provides immediate results in comprehendible units. Secchi tube measurements are quantitative but have limited resolution and are more prone to observer variability than are measurements with a turbidity meter. Turbidity measurements will also assist in the interpretation of metals data by semi quantitatively assessing the amount of solids in the water column. A simplified pebble count to assess the percent of sediment less than 2 mm will be conducted at each site during the August sample event.

MST data will be summarized in graphs to facilitate easy comparison to applicable standards presented in Circular DEQ-7 and ARM 17.30.623 and MT DEQ nutrient criteria (MTDEQ 2008). The streams within the Madison Watershed are classified as B-1 streams, and are contained within the Middle Rockies Level III Ecoregion. Water quality data along with pebble count and chlorophyll photographs will facilitate discussion of future data collection priorities.

# Project Team Responsibilities

The project manager will be the Water Programs Manager, Ethan Kunard. Responsibilities of the project manager include pre-season meeting, volunteer coordination, storage/maintenance of equipment, data management, data analysis, report composition, coordinating educational events. The project manager will also join the volunteers on each site visit to ensure monitoring protocols are followed properly and to capture photo and video of the volunteer efforts. The project administration will be completed by the Madison Conservation District, which will include the accounting and financial management of the project. The project team responsibilities are provided in Table 4.

Table 4: Project team members and responsibilities

| Name/Title | Project Responsibilities | Contact information |
| --- | --- | --- |
| Ethan Kunard, Program Manager | Data Collection, coordination of educational events, equipment maintenance, volunteer recruitment, data analysis, report composition and field work. | PO Box 606  Ennis, MT 59729  406.682.7289; ethan@madisoncd.org |
| Janet Endecott; Madison Conservation District Supervisor | Financial Management | PO Box 606  Ennis, MT 59729  406.682.7289; madisoncd@3rivers.net |
| Katie Makarowski  MTDEQ | Coordination on DEQ assessment monitoring. | (406) 444 – 3507; [kmkarowski@mt.gov](mailto:kmkarowski@mt.gov) |
| Adam Sigler; MSUEWQ Water Quality Specialist | Technical assistance as needed for equipment and data. | Sigler Lab, MSU, PO Box 173120, Bozeman, MT, 59717-3120  406.994.7381; asigler@montana.edu |

# Sampling Methods

Sampling will be conducted according to the standard operating procedures (SOP) outlined in the Madison Stream Team 2015 SOP. A Site Visit Form (see end of document) will be completed for each site visit and will include all field data collected and an inventory of samples collected for analysis at the DEQ contracted laboratory. Site locations will be corroborated using this document and/or a GPS and the method will be specified on the field visit form. The GPS coordinate system datum will be NAD 1983 State Plane Montana, in decimal degrees to at least the fourth decimal. Photographs will be taken using a digital camera.

## Field methods

Field parameter data will be collected with an YSI 556 meter. Previously, only certified level 3 monitors were permitted to use the YSI meter. Now with the help of the Project Assistant during sampling events, all volunteers will have an opportunity to use the YSI meter. If the Project Assistant cannot be present nor can a level 3 volunteer, Oakton handheld meters will be used to collect field parameters. All meters will be calibrated according to manufacturer instructions on the same day prior to sampling, and calibration logs will be kept for each meter.

Table 5: Field instruments and performance characteristics

| **Parameter** | **Meter** | **Measurement Range** | **Resolution** | **Accuracy** |
| --- | --- | --- | --- | --- |
| **Level 2 Monitors** | | | | |
| Temperature | Oakton  ECTestr11 | 0.0 to 50.0° C | 0.1 °C | Not Specified |
| pH | Oakton eco Testr pH2 | 1. to 14.00 units | 0.1 units | ±0.01 |
| SC | Oakton ECTestr11 | 2 to 20 mS/cm | .01 mS/cm | ±1% f.s. |
| DO | YSI 550 A | 0.0-20.0 mg/l | 0.01 mg/l | ±0.3 mg/L or 2% of reading, whichever is greater |
| **Level 3 Monitors** | | | | |
| Temperature | YSI 556 | -5 to 45° C | 0.01° C | ±0.15° C |
| pH | YSI 556 | 1. to 14.00 units | 0.01 units | ±0.2 units |
| SC | YSI 556 | 0 to 200 mS/cm | 0.001 mS/cm to 0.1 mS/cm | ±0.5% of reading or 0.001 mS/cm |
| DO | YSI 556 | 0 to 50 mg/L | 0.01 mg/L | ±2% of the reading or 0.2 mg/L |

Turbidity measurements will be completed using secchi tubes by collecting a water sample from the middle of the water column in the middle of the channel. With the tube filled to the zero line and the sampler’s back to the sun, the secchi disk is lowered on a string until the secchi pattern is no longer discernible by sampler. The depth of the secchi disk below the water line in the tube is the turbidity measurement with units of centimeters. Three readings will be completed and averaged. Detailed procedures are outlined in the Project SOP.

Pebble counts will be conducted in riffles with a simplified procedure which assesses the percent of fines less than 2 mm. Pebble counts will be conducted according to the SOP. In the same riffles where pebble counts are conducted, 10 rocks will be randomly selected to be photographed for qualitative assessment of nuisance algae growth. These rocks will be placed on the bank and photographed along with a title card indicating the site and date within the photo frame.

## Flow (Discharge) Measurement

Stream discharge data will be collected at all water quality monitoring sites using the Marsh-McBirney Model 2000 Flo-Mate. The flo-mate is a portable flow meter that uses an electromagnetic sensor to measure velocity. As resources are available, TruTrack capacitance rods will be installed from April to October and programmed to record hourly water height (mm), water temperature (C), and air temperature (C). Upon each subsequent site visit, data will be downloaded to a laptop computer equipped with Omnilog Software and saved as a Microsoft Excel file with site name, date, and time of download. Measured flow and recorded height will be used to create a stage/discharge relationship for each year data is collected. As suggested by DEQ staff, stage data for periods with air temperatures below freezing will be evaluated and data may be qualified based on DEQ observations that stage data accuracy decreases within this temperatures range.

## Photo Point Monitoring

The conditions of each site will be documented by capturing photos in a repeatable format. Photo points are photographs that are always taken from the same position and oriented in the same direction with the same vertical angle. This is done with a goal of recreating the same scene within the picture so that minor and major changes in riparian condition can be documented. Camera operators must take extra precaution when taking photo points to ensure they are in the correct location and orientation, and to record the necessary photograph metadata.

Upon arrival a monitoring site, samplers will refer to the Photo Point Instruction Guide for that site. This will provide instructions on the specific photo points that are to be taken, including helpful notes and reference photographs that can be used to ensure photo uniformity from visit to visit.

## Water Sample Collection and Handling for Laboratory Analysis

Grab samples will be collected for delivery to the DEQ contracted lab for chemistry analysis using acid washed, polyethylene bottles provided by the testing laboratory. Table 6 details the analytical methods and handling procedures for each parameter. Table 1 lists parameters to be analyzed by stream, and a detailed parameter list for each stream is included in the SOP.

Bottles shall be rinsed three times with stream water prior to sampling. Samples will be collected in a well-mixed portion of each stream. During sampling, the sample bottle opening should face upstream and should be drawn through the water column once, carefully avoiding disturbance of bottom sediments. Samples will be preserved in the field and stored on ice until shipment to the lab.

Table 6: Lab parameter analytical methods, reporting limits, hold times, and preservatives.

| **Parameter** | **Preferred Method** | **Alternate Method** | **Req. Report Limit mg/L** | **Holding Time Days** | **Bottle** | **Preservative** | **Lid Color** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Total Persulfate Nitrogen (TPN) | A 4500-N C | A4500-N B | 0.04 | 28 | 250 ml HDPE | NA | White |
| Nitrate-Nitrite as N | EPA 353.2 | A4500-NO3 F | 0.01 | 28 | 250 ml HDPE | H2SO4, ≤6oC | Yellow |
| Total Phosphorus as P | EPA 365.1 | A4500-P F | 0.003 | 28 | 250 ml HDPE | H2SO4, ≤6oC | Yellow |
| Suspended Sediment Concentration | 2540-D |  | 4.00 | 7 | 1 L HDPE | ≤6oC | White |

Quality control (QC) samples consisting of blanks and duplicates will be collected at all streams during the first sample visit. The location and visit for QC sampling is indicated in the parameter tables in the SOPs. Field blanks will be provided by the laboratory and labeled according to the labeling methods. A duplicate sample is a second stream sample collected at the same time in the same way that the regular stream sample is collected. Duplicate and blank samples are labeled according to the labeling protocol below which does not identify which sample is which to the lab. Blank and duplicate samples are handled and delivered to the lab in the same manner that regular samples are handled.

Sample labels should be filled out with Company (Madison Conservation District or MCD), the date, the time and the sample ID. The sample ID is very important and includes the year, the month, the day, the site ID and a letter indicating they type of sample (regular, blank or duplicate).

Sample ID = YearMonthDay-SiteID-Parameter ID-Sample Type Letter

* Sample Type Letter

A = Regular sample

B = Duplicate sample

C = Blank sample

**Sample ID Examples:**

A **regular sample** collected at the Moore Creek Bricker site on August 15th, 2014 for Total Persulfate Nitrogen would be labeled:

* 20140815-MCBRK -R

A **duplicate** at the same place and time as above:

* 20140815-MCBRK- D

A **blank** at the same place and time as above:

* 20140815-MCBRK- B

Immediately following grab-sample collection, samples will be put on ice. The MT DEQ contract analytical lab chain of custody forms will be used to document and track all samples collected during the project. Chain of custody forms will be completed for each set of samples submitted to the laboratory.

# Quality Assurance and Quality Control Requirements

In order for water quality data to be useful, it needs to be an accurate representation of conditions in the water body at the time the samples were collected. This requires proper sample handling and processing and then assessment of data to ensure quality. Data quality objectives (DQOs) state the required quality of data for the intended use and data quality indicators (DQIs) are the specific criteria that data are assessed by to determine quality. Definitions and a list of DQIs are included in the glossary. These indicators are assessed by collecting quality control (QC) samples and then performing quality assurance (QA) checks on those samples.

QC samples are blank, duplicate and spike samples collected or created in the lab and/or the field for evaluation of quality indicators. Once the lab results are returned for the QC samples, QA is the process of assessing the data through use of indicators to determine data quality.

## Data Quality Objectives

Efforts have been made to produce a **spatially representative** dataset by selecting three sites for each stream spread over the length of the streams. See Table 3 for a description of the rational for site selection. Efforts will be made to collect samples during June to produce high flow data, but the monitoring schedule is constrained by the availability of the volunteers. The bulk of monitoring will occur from July through September.

Provisions are in place to ensure **sensitivity** of data collected to differences in stream water quality and **comparability** of data collected to other datasets. These provisions include the collection of grab samples and field QC for submission to a certified laboratory and assessment of QC data relative to data quality indicators. Data that does not meet quality criteria will be qualified appropriately in the annual report and during the MT EQUIS submission process.

In order to ensure the highest degree of data **completeness** possible, the team leaders will fill out datasheets and review them before leaving a site. Ethan Kunard will review datasheets for completeness and will follow-up with volunteers if fields are not completed. A minimum of 60% completeness (2 out of 3 scheduled events) is the goal for the project for 2015 accounting for possible weather, access, and volunteer availability challenges.

## Data Quality Indicators

Quality assurance and quality control (QAQC) can be broken down into a field and a laboratory component. The field component consists of collection of blank and duplicate samples and comparison of data to criteria. The laboratory component consists of assessment of data for blanks as well as a variety of duplicate and spiked samples analyzed by the lab. Blank samples should ideally yield results indicating “no detection” of the analyte in question. Duplicate samples should ideally produce identical results and analysis of spiked samples should recover exactly the amount of analyte added. Methods are not perfect however, so the criteria outlined in the following two sections are used to assess if data is of acceptable quality.

## Quality Assurance for Field Quality Control Samples

#### In 2015, QC samples will be collected for 33% (1 in 3) of all samples collected on a stream for the first visit. Each set of field QC samples will include a blank and a duplicate for each analyte being sampled for. Accuracy for field QC samples will be assessed by ensuring that blank samples return values less than the data quality indicator criteria specified in Table 7. If a blank sample returns a result greater than the threshold, all data for that parameter from that batch of samples may need to be qualified. The exception is that data with a value greater than 10 times the detected value in the blank does not need to be qualified. Precision for field QC samples will be assessed by ensuring that relative percent difference (RPD) between duplicates is less than 25%. RPD is calculated using the equation below. In addition to these accuracy/precision checks, it will be necessary to check that all samples were processed within their specified hold times.

**RPD as % = ((D1 – D2)/((D1 + D2)/2)) x 100**

Where: D1 is regular sample result, D2 is duplicate sample result

Table 7: Data quality indicator criteria for field QC samples

|  |  |  |
| --- | --- | --- |
| **Parameter** | **Field Blank Threshold mg/L** | **Field Duplicate RPD** |
| Total Persulfate Nitrogen | 0.04 | < 25% RPD |
| Nitrate-Nitrite as N | 0.01 | < 25% RPD |
| Total Phosphorus as P | 0.003 | < 25% RPD |
| Suspended Sediment Concentration | 4.00 | < 25% RPD |

#### *Quality Assurance for Lab Quality Control Samples*

Certified laboratories run QC samples for at least 10% of their sample volume. Integrity of laboratory data will be determined by comparing results for laboratory QC samples to the data quality indicator criteria in Table 8. Reports with lab QC results and data quality indicator calculations should be provided by the lab with each set of sample results. Each of the quality indicator criteria in Table 8 must be checked for each analyte for each batch of samples submitted to the lab. This process is easier if a matrix is used to systematically check the numbers. An example of a completed matrix is provided on page 30.

Table 8: Data quality indicator criteria for lab QC samples

| Parameter | Method | Method Blanks mg/L | Lab Duplicates (RPD) | Lab Control LCS/LFB (percent recovery) | Matrix Spike/ Matrix Spike Dup (percent recovery) |
| --- | --- | --- | --- | --- | --- |
| Total Persulfate Nitrogen | A4500-N C or A4500-N B | 0.04 | < 10% RPD | 90%-110% | 90%-110% |
| Nitrate-Nitrite as N | A353.2 or  A4500-NO3 F | 0.01 | < 10% RPD | 90%-110% | 90%-110% |
| Total Phosphorus as P | EPA 365.1 or 4500-P F | 0.003 | < 10% RPD | 90%-110% | 90%-110% |
| Suspended Sediment Concentration | 2540-D | 4.00 | < 10% RPD | 90%-110% | 90%-110% |

## Qualifying Data that fails data quality criteria

If any of the data quality objectives for field or laboratory QC samples fail the criteria above, all data for that analyte for that sample batch must be qualified accordingly. Note that a blank which exceeds the threshold does not automatically mean all data for that sample batch must be qualified. Sample results with values greater than 10 times the detected value in the blank do not need to be qualified. A narrative in the annual sampling report should outline what data was qualified and for what reason. The data will also need to be qualified during the process of uploading to MT EQUIS using the appropriate qualifier codes. A list of data qualifier codes is provided in the back of this document.

# Training

A volunteer training day for 2015 is planned for early June. The classroom portion will cover watershed and water quality basics and a review of results from 2014. The classroom portion will also include information on aquatic invasive species and methods volunteers can adopt to reduce the risk of transport of these species during field work.

During the field portion of the training, volunteers will learn proper use of the YSI meter and GPS unit, measurement of discharge using the Marsh-McBirney FloMeter, completion of pebble counts, collection of rocks to photograph for nuisance algae assessment, photo documentation, collection of water quality samples for submission to a lab, completion of field visit sheets, and measurement of turbidity using secchi tubes.

# Data Analysis, Record Keeping & Reporting Requirements

Copies of laboratory analytical reports and electronic data deliverable spreadsheets will be provided by the DEQ contract analytical lab to both the Project Manager and to DEQ. The Project Manager and Project Assistant will review the laboratory data to ensure lab results are within reporting limits (including the laboratory QA/QC samples) prior to data entry into MT EQUIS. A review of field and analytical data will be conducted following receipt of the laboratory data package that includes all items on the QC Checklist on page 21. Data qualifiers provided on page 26 will be assigned to data in both hardcopy and electronic form that does not meet these target quality control criteria. A brief synopsis of any SAP methodology derivations that occurred will also be drafted.

Data generated during this project will be stored on field forms and in laboratory reports obtained from the laboratories. Electronic copies of field photographs will also be taken. Site Visit and Chain of Custody forms will be properly completed for all samples. Written field notes, field forms, and digital photos will be processed by field staff following QA/QC procedures to screen for data entry errors. Data from all sampling events will be entered into EQUIS. Records of miles driven per volunteer monitor or monitoring crew will be kept to reimburse volunteers. Records of number of hours worked by volunteer monitoring crews will also be tracked for purposes of budget tracking.

# References

DEQ, 2012. Water Quality Planning Bureau Field Procedures Manual For Water Quality Assessment Monitoring Version 3.0 Helena, MT: Montana Dept. of Environmental Quality. Available at <http://deq.mt.gov/wqinfo/qaprogram/sops.mcpx>

DEQ, 2005b. Quality Assurance Project Plan (QAPP) Sampling and Water Quality Assessment of Streams and Rivers in Montana, 2005. Available at <http://www.deq.state.mt.us/wqinfo/QAProgram/WQPBQAP-02.pdf>.

DEQ, 2006. Circular DEQ-7, Montana Numeric Water Quality Standards, 2006. Available at <http://www.cedarcreekengineering.com/customers/carolina/Avon/Reports/Montana/GW%20-%20CompiledDEQ-7.pdf>

MT DEQ. 2008. Scientific and Technical Basis of the Numeric Nutrient Criteria for Montana’s Wadeable Streams and Rivers. Michael Suplee, Ph.D. - Montana Department of Environmental Quality; Vicki Watson, Ph.D. – University of Montana; Arun Varghese and Josh Cleland – ICF International. Available on the web at: <http://deq.mt.gov/wqinfo/standards/PDF/WhitePaper_FNL3_Nov12-08.pdf> [verified June 5, 2010].Appendix A: Site Visit Form and QC Checklist

MT DEQ. 2011. MT DEQ. Clean Water Act Information Center, Jack Creek Water Quality Assessment. <http://cwaic.mt.gov/wqrep/2010/assmtrec/MT41F004_050.pdf>

URL confirmed: 5/10/2011

MT DEQ. 2014. Montana Base Numeric Nutrient Standards, Department Circular DEQ-12A. Montana Department of Environmental Quality. <http://deq.mt.gov/wqinfo/Standards/default.mcpx>

URL confirmed: 4/27/2015

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Water Monitoring Project Budget 2015 projected expense |  |  |  |  |
| 2015 Staff Hours Field Work | Units | Hours | Rate | Total |
| Project manager coordination | 1 | 20 | 18.00 | $360.00 |
| Project manager refresher training (planning and event) | 1 | 25 | 18.00 | $450.00 |
| Field tech refresher training (planning and event) | 1 | 25 | 18.00 | $450.00 |
| Data collection Project manager May (3 trips) | 1 | 25 | 18.00 | $450.00 |
| Data collection field tech May (2 trips) | 1 | 15 | 20.00 | $300.00 |
| Data collection Project manager June (2 Trips) | 1 | 15 | 18.00 | $270.00 |
| Data collection Project manager July (7 Trips) | 1 | 55 | 20.00 | $1,100.00 |
| Data collection Field Tech July (2 Trips) | 1 | 15 | 20.00 | $300.00 |
| Data collection Project manager August (8 Trips) | 1 | 55 | 18.00 | $990.00 |
| Data collection Field Tech August (2 Trip) | 1 | 15 | 20.00 | $300.00 |
| Data collection Project manager September (7 Trips) | 1 | 55 | 18.00 | $990.00 |
| Data collection Field Tech September (2 Trips) | 1 | 15 | 20.00 | $300.00 |
| Data collection Project manager October (3 Trips) | 1 | 25 | 18.00 | $450.00 |
| Data collection Field Tech October (1 Trip) | 1 | 7 | 20.00 | $140.00 |
| Sample Preparation (Project Manager) | 1 | 25 | 18.00 | $450.00 |
| Equipment maintenance (Project Manager) | 1 | 25 | 18.00 | $450.00 |
| Data Management (Project Manager) | 1 | 40 | 18.00 | $720.00 |
| Analysis (Project Manager) | 1 | 50 | 18.00 | $900.00 |
| Report preparation (project manager) | 1 | 50 | 20.00 | $1,000.00 |
| *Subtotal* |  | 537 |  | $10,370.00 |
|  |  |  |  |  |
| 2015 Staff Hours Education | Units | Hours | Rate | Total |
| May Education Event (Field Tech) | 1 | 12 | 18.00 | $216.00 |
| May Education Event (Project Manager) | 1 | 10 | 20.00 | $200.00 |
| Summer Education Events Jack Creek Preserve Foundation (Tech) | 4 | 11 | 18.00 | $792.00 |
| Summer Education Events Camp Moonlight (Tech) | 2 | 11 | 18.00 | $396.00 |
| Summer Education Event Ennis Community Children's School (Tech) | 1 | 4 | 18.00 | $72.00 |
| Summer Education Event Ennis Community Children's School (PM) | 1 | 5 | 20.00 | $100.00 |
| 7th grade September Education Event (Field Tech) | 1 | 10 | 18.00 | $180.00 |
| October Education Event (Tech) | 1 | 10 | 18.00 | $180.00 |
| October Education Event (PM) | 1 | 8 | 20.00 | $160.00 |
| *Subtotal* |  |  |  | $2,296.00 |
|  |  |  |  |  |
| 2015 Project Administration | $12,666.00 |  | 0.13 | $1,646.58 |
|  |  |  |  |  |
| 2015 Volunteer Hours | Personel | Hours | Rate | Total |
| Data Collection South Meadow Creek (3 trips, 8 hours/day) | 3 | 24 | 16.00 | $1,152.00 |
| Data Collection Moore Creek (3 trips, 8 hours/day) | 3 | 24 | 16.00 | $1,152.00 |
| Data Collection Moore Creek (10 trips, 4 hours/day) | 3 | 40 | 16.00 | $1,920.00 |
| Data Collection North Meadow Creek (1 trip, 8 hours/day) | 3 | 8 | 16.00 | $384.00 |
| Data Collection O'Dell Creek (1 trip, 8 hours/day) | 3 | 8 | 16.00 | $384.00 |
| Data Collection West Fork (1 trip, 8 hours/day) | 3 | 8 | 16.00 | $384.00 |
| Data Collection Blaine Spring Creek (1 trip, 8 hours/day) | 3 | 8 | 16.00 | $384.00 |
| Data Collection Jack Creek (5 trips, 8 hours/day) | 3 | 40 | 16.00 | $1,920.00 |
| Data Collection Hot Springs Creek (3 trips, 8 hours/day) | 3 | 24 | 16.00 | $1,152.00 |
| *Subtotal* |  | 184 |  | $8,832.00 |
|  |  |  |  |  |
| 2015 Mileage Expenses | Trips | Miles | Rate | Total |
| Project Manager (Education Events) | 11 | 70 | 0.58 | $442.75 |
| Project manager (Jack Creek) | 5 | 45 | 0.58 | $129.38 |
| Volunteers (South Meadow Creek) | 3 | 29 | 0.58 | $50.03 |
| Volunteers (Moore Creek) | 13 | 15 | 0.58 | $112.13 |
| Volunteers (North Meadow Creek) | 1 | 35 | 0.58 | $20.13 |
| Volunteers (O'Dell Creek) | 1 | 26 | 0.58 | $14.95 |
| Volunteers (West Fork) | 1 | 80 | 0.58 | $46.00 |
| Volunteers (Blaine Spring Creek) | 1 | 15 | 0.58 | $8.63 |
| Project Manager | 1 | 500 | 0.58 | $287.50 |
| Volunteers (Hot Springs) | 3 | 45 | 0.58 | $78.30 |
| *Subtotal* |  |  |  | $1,189.78 |
|  |  |  |  |  |
| 2015 Additional Expenses | Units | Unit type | Rate | Total |
| Lunch for Training | 25 | lunches | 7.00 | $175.00 |
| Volunteer Gifts | 25 | items | 11.75 | $293.75 |
| Materials for Training | 20 | workbooks | 10.00 | $200.00 |
| Monitoring Equipment | 1 | lump sum | 500.00 | $500.00 |
| Calibration solutions | 2 | sets of solutions | 36.00 | $72.00 |
| Lab Sample Analysis and shipping | 1 | lump sum | $3,693.00 | $3,693.00 |
| Sample equipment | 18 | sample sets | 3.00 | $54.00 |
| Outreach Materials | 1 | lump sum | 1,000.00 | $1,000.00 |
| 2015 Report Printing, shipping | 5 | copies | 25.00 | $125.00 |
| *subtotal* |  |  |  | $6,112.75 |
|  |  |  |  |  |
| **Total for Hours and Additional Expenses** |  |  |  | **$30,447.11** |
|  |  |  |  |  |

Madison Stream Team Sites

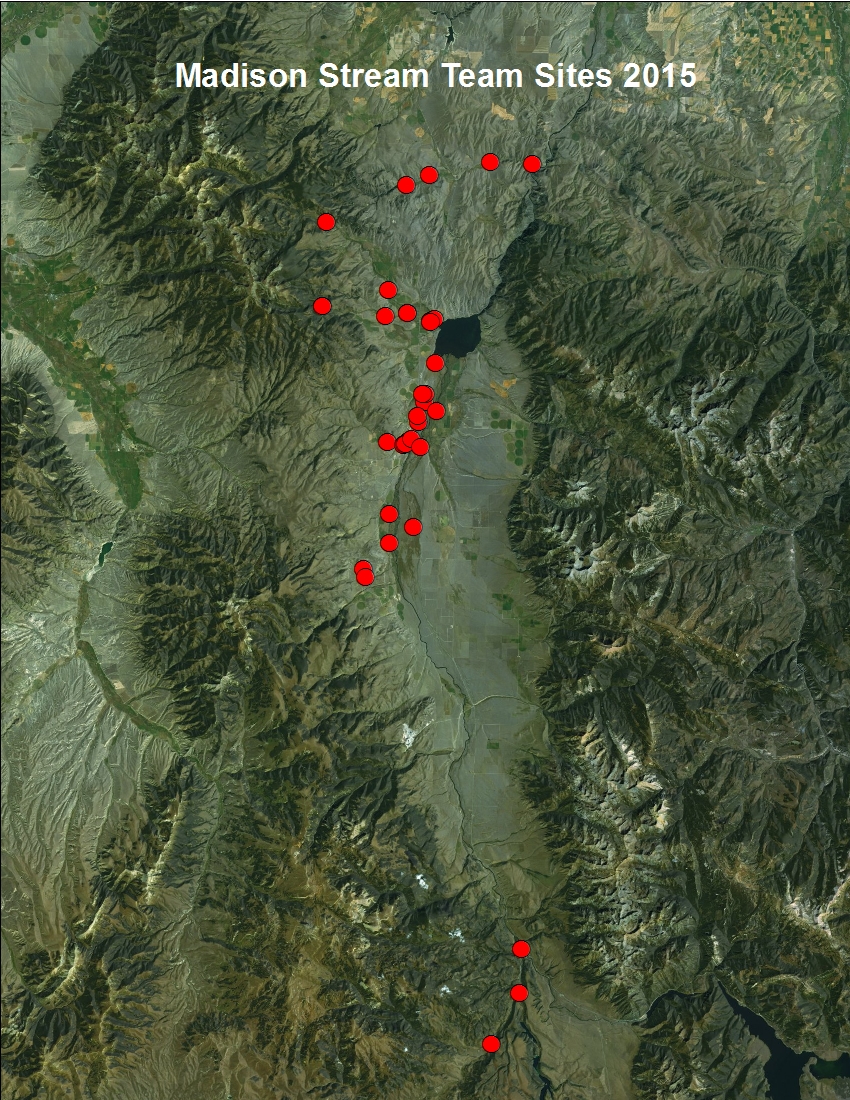


Figure 2: Sites in Madison Stream Team sampling program

# Quality Control Checklist

\_\_\_Condition of samples upon receipt

\_\_\_Cooler/sample temperature

\_\_\_Proper collection containers

\_\_\_All containers intact

\_\_\_Sample pH of acidified samples <2

\_\_\_All field documentation complete. If incomplete areas cannot be completed, document the issue.

\_\_\_Holding times met

\_\_\_Field duplicates collected at the proper frequency (specified in SAP)

\_\_\_Field blanks collected at the proper frequency (specified in SAP)

\_\_\_All sample IDs match those provided in the SAP. Field duplicates are clearly marked on samples and noted as such in lab results.

\_\_\_Analyses carried out as described within the SAP (e.g. analytical methods, photo documentation, field protocols)

\_\_\_Reporting detection limit met the project-required detection limit

\_\_\_All blanks were less than the project-required detection limit

\_\_\_If any blanks exceeded the project-required detection limit, associated data is flagged

\_\_\_Laboratory blanks/duplicates/matrix spikes/lab control samples were analyzed at a minimum 10% frequency

\_\_\_Laboratory blanks/duplicates/matrix spikes/lab control samples were all within the required control limits defined within the SAP

\_\_\_Project DQOs and DQIs were met (as described in SAP)

\_\_\_Summary of results of QC analysis, issues encountered, and how issues were addressed (corrective action)

\_\_\_Completed QC checklist before MT-EQUIS upload

# QA/QC Terms

***Accuracy.*** A data quality indicator, accuracy is the extent of agreement between an observed value (sampling result) and the accepted, or true, value of the parameter being measured. High accuracy can be defined as a combination of high precision and low bias.

***Analyte.*** Within a medium, such as water, an analyte is a property or substance to be measured. Examples of analytes would include pH, dissolved oxygen, bacteria, and heavy metals.

***Bias.*** Often used as a data quality indicator, bias is the degree of systematic error present in the assessment or analysis process. When bias is present, the sampling result value will differ from the accepted, or true, value of the parameter being assessed.

***Blind sample.*** A type of sample used for quality control purposes, a blind sample is a sample submitted to an analyst without their knowledge of its identity or composition. Blind samples are used to test the analyst’s or laboratory’s expertise in performing the sample analysis.

***Comparability.*** A data quality indicator, comparability is the degree to which different methods, data sets, and/or decisions agree or are similar.

***Completeness.*** A data quality indicator that is generally expressed as a percentage, completeness is the amount of valid data obtained compared to the amount of data planned.

***Data users.*** The group(s) that will be applying the data results for some purpose. Data users can include the monitors themselves as well as government agencies, schools, universities, businesses, watershed organizations, and community groups.

***Data quality indicators (DQIs).*** DQIs are attributes of samples that allow for assessment of data quality. These include precision, accuracy, bias, sensitivity, comparability, representativeness and completeness.

***Data quality objectives (DQOs).*** Data quality objectives are quantitative and qualitative statements describing the degree of the data’s acceptability or utility to the data user(s). They include data quality indicators (DQIs) such as accuracy, precision, representativeness, comparability, and completeness. DQOs specify the quality of the data needed in order to meet the monitoring project's goals. The planning process for ensuring environmental data are of the type, quality, and quantity needed for decision making is called the ***DQO process*.**

***Detection limit.*** Applied to both methods and equipment, detection limits are the lowest concentration of a target analyte that a given method or piece of equipment can reliably ascertain and report as greater than zero.

***Duplicate sample.*** Used for quality control purposes, duplicate samples are an additional sample taken at the same time from, and representative of, the same site that are carried through all assessment and analytical procedures in an identical manner. Duplicate samples are used to measure natural variability as well as the precision of a method, monitor, and/or analyst. More than two duplicate samples are referred to as *replicate samples*.

***Environmental sample.*** An environmental sample is a specimen of any material collected from an environmental source, such as water or macroinvertebrates collected from a stream, lake, or estuary.

***Field blank.*** Used for quality control purposes, a field blank is a “clean” sample (e.g., distilled water) that is otherwise treated the same as other samples taken from the field. Field blanks are submitted to the analyst along with all other samples and are used to detect any contaminants that may be introduced during sample collection, storage, analysis, and transport.

***Instrument detection limit.*** The instrument detection limit is the lowest concentration of a given substance or analyte that can be reliably detected by analytical equipment or instruments (see *detection limit*).

***Matrix.*** A matrix is a specific type of medium, such as surface water or sediment, in which the analyte of interest may be contained.

***Measurement Range.*** The measurement range is the extent of reliable readings of an instrument or measuring device, as specified by the manufacturer.

***Method detection limit (MDL).*** The MDL is the lowest concentration of a given substance or analyte that can be reliably detected by an analytical procedure (see *detection limit*).

***Precision.*** A data quality indicator, precision measures the level of agreement or variability among a set of repeated measurements, obtained under similar conditions. Relative percent difference (RPD) is an example of a way to calculate precision by looking at the difference between results for two duplicate samples.

***Protocols.*** Protocols are detailed, written, standardized procedures for field and/or laboratory operations.

***Quality assurance (QA).*** QA is the process of ensuring quality in data collection including: developing a plan, using established procedures, documenting field activities, implementing planned activities, assessing and improving the data collection process and assessing data quality by evaluating field and lab quality control (QC) samples.

***Quality assurance project plan (QAPP).*** A QAPP is a formal written document describing the detailed *quality control* procedures that will be used to achieve a specific project’s data quality requirements. This is an overarching document that might cover a number of smaller projects a group is working on. A QAPP may have a number of sample analysis plans (SAPs) that operate underneath it.

***Quality control (QC).*** QC samples are the blank, duplicate and spike samples that are collected in the field and/or created in the lab for analysis to ensure the integrity of samples and the quality of the data produced by the lab.

***Relative percent difference (RPD).*** RPD is an alternative to *standard deviation*, expressed as a percentage and used to determine precision when only two measurement values are available. Calculated with the following formula:

RPD as % = ((D1 – D2)/((D1 + D2)/2)) x 100

Where:

D1 is first replicate result

D2 is second replicate result

***Replicate samples.*** See duplicate samples.

***Representativeness.*** A data quality indicator, representativeness is the degree to which data accurately and precisely portray the actual or true environmental condition measured.

***Sample analysis plan (SAP).*** A SAP is a document outlining objectives, data collection schedule, methods and data quality assurance measures for a project.

***Sensitivity.*** Related to *detection limits*, sensitivity refers to the capability of a method or instrument to discriminate between measurement responses representing different levels of a variable of interest. The more sensitive a method is, the better able it is to detect lower concentrations of a variable.

***Spiked samples.*** Used for quality control purposes, a spiked sample is a sample to which a known concentration of the target analyte has been added. When analyzed, the difference between an environmental sample and the analyte’s concentration in a spiked sample should be equivalent to the amount added to the spiked sample.

***Standard operating procedures (SOPs).*** An SOP is a written document detailing the prescribed and established methods used for performing project operations, analyses, or actions.

# Data qualifiers and descriptions

|  |  |
| --- | --- |
| **Result Qualifier** | **Result Qualifier Description** |
| B | Detection in field and/or trip blank |
| D | Reporting limit (RL) increased due to sample matrix interference (sample dilution) |
| H | EPA Holding Time Exceeded |
| J | Estimated: The analyte was positively identified and the associated numerical value is the approximate concentration of the analyte in the sample. |
| R | Rejected: The sample results are unusable due to the quality of the data generated because certain criteria were not met. The analyte may or may not be present in the sample. |
| U | Not Detected: The analyte was analyzed for, but was not detected at a level greater than or equal to the level of the adjusted Contract Required Quantitation Limit (CRQL) for sample and method. |
| UJ | Not Detected/Estimated: The analyte was not detected at a level greater than or equal to the adjusted CRQL or the reported adjusted CRQL is approximate and may be inaccurate or imprecise. |

# Example QAQC matrix

Below is an example of a matrix for use in addressing whether all data quality criteria are met for each analyte for each batch of samples. This table can be created using the thresholds from tables 7 and 8 in this SAP. QC numbers from the lab and calculated from the field are filled in, and compared to thresholds to perform QC checks.

